

# **SYMBIOSIS INSTITUTE OF TECHNOLOGY**

**(M.Tech. Admissions 2018)**

## **General Instructions to the candidates**

1. Contact the HELP DESK for any information / query.
2. If you have not registered yourself online; contact Registration Desk for the registration form.
3. Fill up the form and pay the registration fee in the accounts section and get your registration number.
4. Once you produce the completed registration form you will get the Provisional Admission form from the Registration Desk.
5. Fill up the form and carry that form at each step of the admission procedure.
6. After registration, students are requested to proceed for document verification in respective departments.
7. All the steps of the admission process are scheduled in the department wherein you are seeking admission for M.Tech :
  - Computer science and Engineering (2<sup>nd</sup> floor)
  - Electronics and Telecommunication (3<sup>rd</sup> floor)
  - Mechanical Engineering (1st floor)
8. Please follow directions shown by the arrows to reach the concerned department.
9. If you are a GATE qualified candidate, please go to the Document Verification Section of your department followed by personal interview.
10. If you are a Non\_GATE candidate, please appear for the test scheduled at 11.00 am in your respective department followed by personal interview. The test is of one hour duration.
11. The examination seat numbers are starting with code as follows written on your provisional admission form
  - Computer Science & Engineering : CS 2018
  - Electronics & Telecommunication: EC 2018
  - Mechanical Engineering : ME 2018
12. The final seat allocation will be done on 18<sup>th</sup> June 2018 only. If you are allocated a seat you have to make payment of fees on the same day.
13. If you are not allocated any seat, you may fill up Waiting List Form along with Demand Draft drawn in favour of 'Symbiosis Institute of Technology, Pune' payable at Pune. The Waiting List Forms are available at the respective departments and are to be submitted there only.